



### **POLICY 03: GENERAL MEMBER CODE OF CONDUCT**

The catechists [members] work together in a spirit of unity and harmony, in tune with God's plan for communion in the history of salvation and in keeping with the themes of unity so strongly expressed in the parables of the Good Shepherd (John 10:1f) and True Vine (John 15:7ff). (*Point 22 of the 32 Points of Reflection*)

#### **A. IN RELATIONSHIP WITH EACH OTHER, MEMBERS:**

1. support each other through prayer and generous, open collaboration.
2. conduct themselves with courtesy and respect, both in person and online.
3. perform duties and discharge responsibilities effectively and with proper regard for materials.
4. show understanding for the complexity of everyone's life.
5. direct any criticism of a member regarding any practice or behavior to that member in private.  
(See *Policy 13*)
6. refrain from repeating comments that may be false or defaming of another's reputation.

#### **B. IN RELATIONSHIP WITH THE ASSOCIATION, MEMBERS ARE ASKED TO:**

1. show support for the work of the association by:
  - 1.1. directing interested individuals to the website, local CGSAC courses and events.
  - 1.2. encouraging new members to join the association.
  - 1.3. renewing your membership at the appropriate time.
2. contribute their voice to the Association by responding to feedback requests and surveys, participating in focus groups, serving on committees and the Board as appropriate.
3. verify that they have the authority to do so, before they speak on behalf of the Association.

#### **C. WHEN RUNNING AN ATRIUM, MEMBERS ARE ASKED TO:**

1. follow the volunteer screening protocols and expectations of conduct of the local parishes, dioceses and schools where they serve and adhere to all federal and provincial statutes regarding the protection of children and the reporting of abuse.
2. develop an awareness of and respect for cultural, physical, and developmental differences in all relationships.
3. maintain open communication with the parish priest, principal or key contact person in the setting where they serve.
4. communicate with parents or caregivers regularly.
5. maintain the confidentiality of the names and contact information of families registered in the atrium.
6. request permission of a child's parent or caregiver prior to the public use or display in any media format of artwork, writing, verbal communication, photographs or video.
7. guide atrium assistants in the responsibilities and limits of their role.